



California Home Visiting Program Monthly Conference Call

Meeting Minutes

Thursday, December 12, 2013

1:30-3:00 p.m.

Participants: MCAH Directors and Coordinators of MIECHV Funded Programs

Meeting Facilitator: Christopher Krawczyk

I. **Update Client Enrollment and Implementation** – Christopher Krawczyk

- a) **Client Enrollment Rate:** We currently have 1,569 families enrolled and 19,950 home visits have been completed. Attrition rate is 25 percent at this point. We are still above the attrition rate identified from the national models but plan to look further into factors that prevent and contribute to attrition. Thank you to everyone!

II. **Budgets and Contracts** – Christopher Krawczyk

We have federal financial status reports for all of our grants due to HRSA in January. Those reports are used by HRSA to identify the amount of funding that may need to be obligated for the next funding cycle. If you have not submitted invoices and your AFAs have been approved, please get those in as soon as possible.

III. **Training and Technical Assistance** – Christopher Krawczyk

- a) **Communications:** Several weeks ago we started sending out a weekly eblast containing snippets of information - announcements of successes, things we have learned, resources or opportunities to share. The weekly eblast is sent to MCAH directors throughout the state as well as MIECHV coordinators, supervisors and program managers. It is sent every Tuesday. If you are not receiving this email or need additional names added to the distribution list, please send a note to your QA team. We want to encourage you to share your successes with us, your resources, tools you have access to or might have developed so we can include them in future ebasts. We want this eblast fed by your experiences and perspectives. Feedback?
Comment: Judy Atchison from Riverside: I like them. I found them really helpful with some interesting information on them.

- b) **Program Development Plan:** We are working on a program development plan. We will have a more finalized draft to share in the beginning of the new year, but I wanted to share a few points of interest today. When we look across the history of training needs for our sites, some of the constants were training for: time management, mental health and intimate partner violence.
- c) **2014 Technical Assistance Survey:** We are planning the next meeting. The survey we are sending out will pull from information we have received through the CQI process, QA team calls, summit evaluation and other sources. We will send the survey to you all in January. We ask that you complete the survey and get the feedback to us so we can set the agenda. Our goal is to offer fewer topics and go more in-depth with those topics. The suggested format is a half day networking meeting facilitated by an external facilitator who is familiar with home visiting. It will be an opportunity to share, learn and network with peers. Day two would be topic-specific. We would bring in a trainer and go in-depth on one or two topics. We are considering the possibility of doing these regionally – one in the south, one in central, one in north. We will want your feedback on this format. If we go regional, there may be an opportunity for other home visiting programs to attend.

Comment: Lynne Haskell, Butte: If you went regionally, would you have separate meetings for HFA and NFP?

Response: We would probably combine and include general topics that aren't model specific.

IV. **Updates from Program and Evaluation Sections** – Robin Qualls and Kristen Rogers

- a) **Supervisor Quarterly Report:** An email was released to everyone on Nov. 22 that gave an update to the Supervisor Quarterly Report. It provides links to two algorithms for client transfers into or out of the program. Also, in item five, we added a disclaimer to the client success stories. We added a client confidentiality piece and mentioned to keep the write-up to one page.
- b) **Systems Survey Report:** Thank you for your assistance with the Systems Survey. We have two final sites to complete. Here are some preliminary themes that came up:

Challenges:

- Few specialty doctors in rural counties.
- Cuts in “upstream” funding.

- Limited time commitment to do systems work.
- Structural barriers. Top three service gap barriers reported by sites are mental health services, housing and transportation, followed by childcare, DV and others.
- Intersecting structural constraints are barriers to family self-sufficiency.
- Creating MOUs is a daunting process.

Best practices and ideas

- Strategic planning to increase written agreements.
- Strategic planning for cross-program and cross-agency referral pathways.
- Planning for "warm transition" of clients after CHVP.
- Creating a "business rep" model for provider outreach and engagement.
- Strategic planning to enhance mental health services within early childhood home visiting programs.
- Collaborations to increase efficiencies.
- Supervisors, Coordinators and Directors participate in cross-sector coalitions and meetings.
- CAB membership requirement written into referral agreements.

Other important analytical themes

- Relationships are at the core of an integrated system.
- Individuals matter to the strength of an integrated system.
- Geographic characteristics matter.
- Physical location of offices matter.

V. Host Open Topic Discussion: San Diego & San Mateo: School Credit for Enrolled Clients

San Diego County implemented students receiving school credit while enrolled in the NFP program. San Mateo is going through this process right now. The following is a summary of the key themes of the discussion:

Audrey Lopez, North Coastal San Diego:

- Building relationships is how you get this done.
- Credits vary from region to region. This falls under a life course or in the department of family and consumer science where it's placed in the curriculum.
- The father is also able to enroll in class if they attend the visits.

- Each time the nurse visits the client, they have to sign off that they had that visit with the student. Then, on a quarterly basis, the time sheets are sent to the school so the school is aware they are maintaining participation in the program.

Bea Moniz, North Inland San Diego:

- Someone on the CAB took it on as a special project and helped me obtain a meeting with the superintendent of the Escondido school district.
- They enroll through the school district. Then it becomes a course the school district offers. It's an elective home study course.
- Our goal then is to help with the tracking and that's where the time sheet comes in and the quality assurance the school wants.
- In Escondido they will use their Cal Safe program – they will collect the time sheet and submit for credits.
- It's a few meetings up front and then the school district takes over.

Lizelle Lirio de Luna, San Mateo County:

- I did a cold call to the school and talked about NFP. They connected me to the principal. He immediately was open and wanting to meet in person. I met with the principal, and at end of meeting he said, "Let's do this!"
- The principal wants to do 60 hours for every 5 credits
- Our plan is to recreate the documents [created by San Diego County] with this one school. Once we have our packet, we hope to go on the road and hit up the Teen Parent Programs and some of the other continuation schools in our county. Even though we have to go to each school, it's a great way to network and talk about NFP. It generates more referrals for us. We look at it as an outreach opportunity. We are really excited!

VI. Q&A

N/A